



Bellaire High School

Act the Way You Want To Be - Soon You'll Be the Way You Want To Act
Together We Can * Whatever It Takes * No Excuses
Whatever You Do – Make A Difference
Preparation Powers Performance
Fail To Plan – Plan To Fail



Junior Reserve Officers' Training Corps (JROTC) Leadership Education Training (LET) 1/3- Course Syllabus - School Year 2020-21

Instructor: 1SG (Ret) John Sanford **E-mail:** john.sanford@houstonisd.org **Room:** T09
Conference Hours: 7:45-8:30 am **Virtual Hours:** 1:20-2:20p.m. **Coaching:** 4 pm – 5:30pm

Prerequisites:

- **Able** and **willing** to participate in JROTC curriculum
- (LET 3) Successful completion of JROTC Current LET Level

Course Overview / Goal

JROTC is designed to teach high school students the value of citizenship, leadership, service to the community, personal responsibility, and a sense of accomplishment, while instilling in them self-esteem, teamwork, and self-discipline. Its focus is reflected in its mission statement, **“To motivate young people to be better citizens.”** It prepares high school students for responsible leadership roles while making them aware of their rights, responsibilities, and privileges as American citizens.

Course Description

The LET 1/3 course includes physical fitness, cadet presentations and critique, drill and ceremonies, organizational structure, self-improvement, leadership traits and principles, human behavior, critical thinking and service learning. Emphasis is placed on good citizenship.

General Expectations

This program intends to teach cadets to:

- Appreciate the ethical values and principles that underlie good citizenship.
- Develop leadership potential, while living and working cooperatively with others.
- Think logically and to communicate effectively with others, both orally and in writing.
- Appreciate the importance of physical fitness in maintaining good health.
- Understand the importance of high school graduation for a successful future and learn about college and other advanced education and employment opportunities.
- Develop mental management abilities.
- Become familiar with military history as it relates to America's culture, and understand the history, purpose, and structure of the military services.
- Develop the skills necessary to work effectively as a member of a team.

- Develop long and short-term goals: personal, professional, and financial.

Texts/Handouts/Materials/Computers: The JROTC program provides students the necessary online text, electronic handouts and online portfolio for instruction. Cadets are required to maintain their JROTC Cadet portfolio. **Cadets must bring their Laptops to class daily.**

HUB/Cadet Portfolios: Student online portfolios will be maintained in **Cadet Portfolios** which are set up online and automatically shared with the Instructor. All assignments and due dates can be found on the HUB. These records are inspectable during the JROTC Program of Accreditation (JPA).

Content Standards / Outline:

Standard 1: Civics: Participation and Citizenship: Understand roles, rights (personal, economic, political, military service), and responsibilities of American citizens today and throughout history and exercises them in civic action.

Standard 2: Personal Growth - Knows how to maintain and promote behaviors which demonstrate personal growth.

Standard 3: Working with Others - Demonstrates leadership skills.

Topics / Units:

- **Foundations of Army JROTC and Getting Involved**
- **Being a Leader**
- **Leadership Skills**
- **Know Yourself**
- **Learning to Learn**
- **Study Skills**
- **Communication Skills**

Additional Training/Instruction

- **Cadet Challenge**
- **Drill and Ceremony**
- **Physical Fitness/Activity**
- **Leader Assessment & Application**
- **Military Administration and Inspections**
- **Electives**

Approved State and JROTC Electives:

Cadets are taught various supplemental subjects selected by the LET 1/3 instructor to include:

- Goal Setting
- Supervising
- Suicide Awareness and Prevention
- Taking Care of Yourself

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- Team Development
- Project Management
- Battalion Formations and Movement
- Forming, Inspecting and Dismissing the Battalion
- Understanding and Controlling Stress
- Right to Vote
- Physical Training and Sports
- Financial Management

In addition to a typical JROTC curriculum, Cadets may have the opportunity to participate in a number of co-curricular activities offered by JROTC:

- **Air Rifle Competitions:** Marksmanship programs that promote teamwork, self-confidence and marksmanship skills. Air Rifle Marksmanship is a College and an Olympic Sporter and a Cadet may compete to receive Scholarships for pursuing their College education.
- **Drill and Color Guard Competitions:** Programs for traditional drill formations including regulation and exhibition/pageantry categories.
- **Junior Cadet Leadership Challenge:** A one-week summer program held at a location to be determined (TBD) where students experience military skills such as rappelling, land navigation, one and two rope bridges, obstacle course and drown proofing. Cadets may be selected to serve in leadership positions from squad leader up to battalion commander.
- **JROTC Leadership Challenge and Academic Bowl (JLAB):** a competitive program that imparts values of leadership and citizenship while preparing for higher education milestones like college entrance exams.
- **JROTC Raider Challenge:** A competitive program for JROTC Cadets in five different fitness and skill events.

Assessments: Written and Performance Tests: Homework (if Applicable) Wearing of the Uniform; PT participation; Community and School Service Activities: JROTC extra-curricular team participation.

LEADERSHIP LAB: Once a week all cadets will wear their uniforms and will be given the opportunity to demonstrate their knowledge of the curriculum along with drill and ceremony procedures.

Course Standards:

c. **Leadership:** Battalion and company leadership positions will be assigned, and cadets will have opportunities to lead during class, drill, ceremonies and formations. Cadets will receive promotions based on their grades, conduct, and performance. In accordance with (IAW) the U.S. Army Cadet Command regulation, CCR 145-2, cadets who fail to meet standards may be removed from leadership positions, demoted and be suspended or removed from JROTC teams and disenrolled from the JROTC program. Reasons include poor grades, performance, and misconduct in JROTC or the school.

d. **Uniform Wear and personal appearance (IAW Cadet Command Regulation 145-2):**

1. Once a week all cadets will wear their uniforms - Cadets are issued an AJROTC uniform (shirt, pants, t-shirt, socks, footwear, beret, belt and buckle, and earn cadet decorations and awards) at no cost on a loan basis. Signing for a uniform constitutes agreement to wear the uniform completely and properly. Uniform wear is on Wednesday – make up wear day MUST be before the next uniform day. The uniform will be neatly pressed and worn to standard. On uniform day, cadets will wear the

uniform throughout the entire school day, to include to and from school, unless specifically excused by one of the instructors. Repeated, unexcused failure to wear the uniform during the week will result in one or all of the following: lower academic grade, loss of leadership position and rank, suspension from JROTC teams and cadet's disenrolled from the JROTC program.

2. **Males** - Hair will be well groomed when in uniform. It will not be excessive or present a ragged, unkempt or outlandish appearance. Hair will not fall over the eyebrows or below the collar. Sideburns will not extend beyond the lowest part of the ear opening. The face will be clean shaven daily, except for well-groomed mustaches. Hair will not interfere with the proper wearing of the beret.

3. **Females** – Hair will either be cut so it will not touch the collar or worn up. All hair holding ornaments (barrettes, pin or clips) if used must be transparent or similar to hair color. No outlandish hair colors or hair styles are allowed when in uniform. Hair will not interfere with the proper wearing of the military headgear.

4. **Jewelry** – Males will not wear earrings in uniform; females will wear only one ear ring per ear. Ear rings must be small silver, gold or white spherical not to exceeding ¼ inch in diameter. There will be no other piercing in uniform. Only one religious medallion may be worn around the neck, and only a watch and one ring on each hand is allowed (no bracelets or friendship knots).

e. Drill & Ceremony (IAW TC 3-21.5)

Drill and Ceremony training will be conducted in conjunction with PT or uniform wear days or as designated by the instructors. All grade level students are required to participate in individual and unit level D&C training.

f. Physical Fitness Training: Physical Training (PT) is held on Mondays. Gym shoes are required to participate in PT. Physical Training may consist of exercises, one-mile run/walk, circuit interval training, or group relay races. Cadets will also participate in lifetime team sports such as soccer, pushball & volleyball. At the end of the school year, each cadet will participate in the Cadet Challenge, with the opportunity to earn a ribbon for medal for outstanding performance. Cadets will be excused from PT if they have a medically documented illness/injury from a medical care provider or school nurse.

Grading

The following percentages will be assessed the following percentages:

- **Classroom Participation & Attendance – 35%**
- **Exams/Essay/Quiz/ Leadership Lab** – Quiz, Essay & Test / Wear & Appearance / Uniform Inspection / Drill & Ceremony / District & Federal Inspection Prep- **40%**
- **Physical Fitness Participation – 25 %**
- **Attendance** – Late for class and unexcused absence will be deducted 5%
- **Volunteer / Community Service – 2 - 5 pts** (added to your cycle grade)
- **JROTC Team Participation 5 pts** per semester (added to your cycle grade once you've competed)

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All assignments and projects are based on points. The points you receive on each of the scoring guides will be totaled and translated to grades as follows:

Academic Subjects	Conduct
90-100 = excellent	E = excellent
80-89 = good; above average	S = satisfactory
75-79 = satisfactory; average	P = poor; below average
70-74 = passing; below average	U = unsatisfactory
Below 70 = unsatisfactory; failing	

Mandatory Activities (once face to face instruction resumed and approved)

Throughout the school year the following activities are scheduled, and Cadet attendance/participation is expected. As a required activity the student will receive a grade for attendance and must be in the appropriate uniform, as discussed in class. Parents will receive a permission slip for these activities, which must be signed and returned to the instructor prior to the activity. **Exceptions will be considered on a case by case basis, and an alternate assignment may be offered as an alternative for the grade.**

Open House (September)
Fiestas Patrias (September)
College Night (October/November)
Veteran's Day Parade (November)
Service Learning Project (December)**
Houston Marathon (January)
Martin Luther King Parade (January)
Cardinal Kickoff (February)
Dining In (mid-April)**
End of Year Trip (May)*

*The end of year trip is optional because it requires Cadets to pay their own way to participate.

**Service learning is an active and experiential learning strategy where students have a direct impact on an identified need that interests and motivates them. It requires sequential lessons that are organized so orientation and training come before the meaningful service activity and structured reflection follows the activity. Service learning is a step up from community service; it brings academics to life and is driven by student involvement. It identifies essential needs in our school or community, and then students decide on their project. In addition, they plan and carry out their own projects and take responsibility for their learning. Reflecting on the experience will reveal the importance of service work and the impact they are making on themselves and others.

****The Dining-In is a military style dinner that recognizes those cadets at each LET level who have distinguished themselves throughout the year. This is our one formal event for the year, and ALL Cadets are expected to attend. The date will be announced at the beginning of second semester and Cadets should plan accordingly to attend. The event is at NO COST to our Cadets, and attendance will be associated with a leadership grade that is worth 300 points.**

Classroom Discipline

The mission of JROTC is to motivate young people to be better citizens. We believe the cornerstone to this effort is self-discipline. In JROTC our cadets are expected to conduct themselves at all times in a manner which will reflect great credit upon themselves, their families, Bellaire High School and the community. The JROTC Program values include: character, student achievement, fitness, leadership, teamwork, personal and social responsibility, selfless service to the community and others, and American heritage and history.

Undisciplined cadets who are unwilling to properly conduct themselves will be encouraged to correct their deficiencies. The negative consequences of misbehavior in the classroom are in accordance with both school policy and the regulatory directions governing the conduct of the Army JROTC program.

Good behavior and performance in the program can result in the following positive actions:

- Awards, decorations and public recognition
- Field trip participation and administrative duties requiring trust
- Written or verbal commendations and positive calls to parents
- Promotion or assignment to increasingly higher duty positions
- Recommendation for advanced promotion upon entry to the Armed Forces, advanced placement credit in the Senior ROTC College Program and/or recommendation for the United States Military Academy or a JROTC College Scholarship.

Fund Raisers

To be able to provide for the Cadets to participate in the various events and not be required to charge them an activity fee, Cadets are expected to fully participate in any fund raisers conducted by the JROTC department. JROTC fundraisers include:

McDonald's Lunch Sales--Spicy Chicken Sandwiches and McDoubles are sold each Thursday during lunch from 1220-until the last burger is sold. In addition, we sell water and Powerade to students while they wait in line to make their lunch purchase.

VerticalRaise—email solicitation to family and friends of JROTC Cadets and their parents to donate monies to our program over the course of about 30 days. Once the campaign is complete, emails cease. This is an opportunity for family and friends to make a one-time donation to support their Cadet, and not have to buy any unwanted cookie dough, Christmas paper, etc.

Wreaths Across America Fundraiser – fundraiser conducted to support the Wreaths Across America Community Service Project conducted each year. The continued support of the organization by the Battalion assists to ensure each gravestone at the Houston Veteran's Memorial Cemetery has a wreath when we attend the annual WAA event in December. Participation is strongly encouraged for ALL Cadets. Cadets are requested to sell 5 wreaths (Battalion T-Shirt to every Cadet selling min. 3 wreaths)

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Additional fund raisers may be used to offset the costs of other activities for the program. Donations for the program are always welcome.

If a parent is interested in joining the JROTC booster club, please contact CW4 (Ret) Jennifer Collins at Jennifer.collins@houstonisd.org or 1SG John Sanford at john.sanford@houstonisd.org, and one of the instructors will get you in touch with this year's president.

Virtual Addendum:

Attendance:

Students who are engaged in daily learning as defined below will be considered "present" and will not be marked absent.

1. Participation in the HUB, the HISD Learning Management System (LMS) and completion of independent reading and work assignments.
2. Interactions with teachers via Microsoft Teams as part of live or small group instruction.
3. Submission of assignment(s) via the HUB. When unable to submit via the HUB, students can submit assignments via emails, photos, phone conferences, or other forms of documentation.

Students who have not met at least one of the three requirements above by the following times will be marked absent:

- **High schools** – 3:30 p.m.

Absences can be resolved if the student engages in daily learning assigned by their teachers by 11:59 p.m. that same day. Parents and students will receive absence notifications via School Messenger after 6:00 p.m. each day and will be reminded of the opportunity to resolve that day's absence if the student engages in learning before 11:59 p.m. of the same day. Any absences recorded, but resolved by the student before 11:59 p.m. on the same day, will be reconciled based on login records of the HUB or with teacher verification.

If a student is engaged in remote learning and completes learning activities for the entire week on Monday and does not log in for the remainder of the week, he/she will be marked "present" on Monday only and counted "absent" for Tuesday-Friday.

State law TEC §25.092 and Houston ISD Policy still require students to attend at least 90% of their classes to receive credit and be promoted. Remote attendance will count in the same manner as on-campus (face-to-face) attendance in satisfying this requirement.

GRADING:

Grades will count!

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During virtual learning, your student will follow the same grading system guidelines as in-person learning.

Teachers receive support and guidance on effective grading practices to ensure that grading guidelines are followed in both instructional models. Teachers will be expected to measure student progress by grading at least two assignments per week. Teachers will post grades on a weekly basis.

Courses taken as Dual Credit or Dual Enrollment will be subject to the grading policies of the Institution of Higher Education (IHE) issuing the college credit.

Additional information on grades:

- Grades will be taken during each grading cycle of the 2020-2021 school year.
- All cycle grades will be used in the calculation of the final average for any class.
- Final exams will be administered for all high school credit courses.
- Teachers will be recording grades, which will be available for parents and students to access through the HISD Connect Parent Portal (log-in information will be provided by campuses).

Virtual Schedule with Consecutive A/B days

DAY 1	DAY 2	DAY 3	DAY 4	DAY 5
PHYSICAL FITNESS	PHYSICAL FITNESS	ACADEMIC	ACADEMIC	ACADEMIC

Attendance is strongly encouraged during the Microsoft Live Teams Sessions each morning. For each day you attend the Live Microsoft Teams Session you will be given “1” point. (Only the morning Live Microsoft Team Sessions will count for this calculation.)

The following calculations will be taken during the first 6 weeks of virtual learning (beginning Week 2):

Progress Report & End of Grading Cycle

$$\frac{\text{Total \# of points received for Live Microsoft Teams Session}}{\text{Total \# days Live Microsoft Teams Sessions Conducted}} = \%$$

This grade may be used to replace one TEST grade or one Assignment if the grade will improve your grade.

JROTC Website

Keep up with JROTC at: <https://bhsjrotc.wixsite.com/bellaire-jrotc> .

Definition of Discipline - instant, willing obedience of all orders, respect for authority, self-reliance and teamwork



Student's acknowledgement:

Name: _____ **Signature:** _____ **Date:** _____

Parent's acknowledgement:

Name: _____ **Signature:** _____ **Date:** _____

Parent's Email: _____